



Group constitution

Updated March 2018

The name of the group shall be “SAVE MIRFIELD” and it will be an apolitical organisation.

Our vision

To keep the “field” in Mirfield so that it remains a pleasant place in which to live.

Mission

To halt the unacceptable over-development of Mirfield and District but to support sustainable sensitive developments that will enhance the lives of the residents of Mirfield. Expansion of amenities and enhancement of open spaces will be supported. This will be done by means of peaceful but powerful persuasion and structured negotiation.

Aims

The group aims to:

- monitor all significant planning activity in the Mirfield area.
- monitor any activity considered detrimental to the character and ambiance of the area.
- provide a ready means of information for the people of Mirfield in general. Also for those directly affected by specific proposals, alert them to the proposed development.
- give expression to the opinions of those affected by the proposals.
- organise events as they deem appropriate to publicise these opinions.
- provide help and support to any groups whose aims are consistent with the aims of SAVE MIRFIELD.
- strive to improve the quality of life in Mirfield and will, where appropriate, take action at both National and Local level to achieve this objective.

The activities of the group, in particular costs of campaigning, will be met by donations and fund-raising events.

Structure:

The officers of the group shall be:

1. The Chairman
 2. Treasurer
 3. Policy Co-ordinator
 4. Communications Task Force
 5. Secretary.
- These officers shall have power of co-option,
 - The officers will constitute the Executive Committee
 - There will be an Annual General Meeting (AGM) during the first quarter of each year. All residents with the interests of SAVE MIRFIELD at heart will be entitled to attend.

- There will be no subscription.
- The AGM will elect the officers of the group for the ensuing year. Nominations for the post can be made in writing up to 48 hours prior to the meeting. If no nominations are received in advance then nominations can be accepted at the meeting. In the event that there is more than one nomination for a particular post then a vote will be taken at the meeting by secret ballot of those members attending.

Meetings

- The Executive committee will meet 4 times per annum or as required.
- All meetings will be minuted and these kept by the Secretary and signed as correct by the Chairman at the next meeting. These will be circulated to the members.
- ALL PROPOSED ACTIONS will be discussed in this committee before any action is taken. ALL decisions will be approved by simple majority. Proposals to the committee may be made in writing by anyone and verbally by committee members.

Funds:

- All funds raised shall be controlled by the Treasurer.
- Payments should be made by cheque with at least two signatures.
- The responsible officers shall be the Treasurer, Chairman and one other member of the Executive as chosen by them
- Records of all transactions will be maintained by the Treasurer.
- The Treasurer will report the current state of funding at each committee meeting and produce an annual balance sheet.

Duties

- The Chairman will have overall responsibility for co-ordinating the work of the Executive when it has approved the action.
- The Policy Coordinator will plan and co-ordinate the implementation of the strategies to further the aims of the group.
- The Communications Task Force has overall responsibility for maintaining and updating the Save Mirfield website, Facebook page and the membership list. It will also be responsible for communicating directly with our members as requested by the Executive Committee.

Clarification

- There is no limit to the number of years that a person can hold a post on the Executive but they must be re-elected each year.
- If a committee member resigns it will be at the discretion of the remaining members to either leave the vacancy unfilled or co-opt someone to replace them until the next meeting.
- There shall be no requirement for a quorum at the AGM but for decisions taken at the Executive to be binding then at least 3 of the Executive must be in attendance at the Executive meeting when the decision is considered,

- These rules shall not be altered except at a General Meeting by a two thirds majority of those present and voting.